

From Andrew Ireland, Corporate Director for Social Care, Health & Wellbeing

To: Governance & Audit Committee – 29 April 2015

Subject: Write Off Report – Invoice Number: 2013724
Invoice Date: 10th May 2012
Outstanding Invoice Amount: £28,332.37.
Original Invoice Amount: £29,165.37

Classification: Unrestricted

Summary: The exempt appendix contains the background to and actions taken concerning an unsecured social care debt which is over six months old.

Recommendation: Governance & Audit Committee is asked to:

- i) NOTE the contents of the report and the exempt appendix
- ii) AGREE that a write off amounting to £28,332.37 was the most economical way forward

- 1.1 In accordance with the council's Financial Regulations, section D7, all debt write offs over £10,000 should be put forward by the relevant Corporate Director to the Corporate Director of Finance and Procurement and Deputy Leader and Cabinet Member for Finance and Procurement for their agreement.
- 1.2 The Financial Regulations further state that the relevant Corporate Director should also submit a report for information, comment and assurance to the Governance and Audit Committee, setting out the operational reasons for the write-off. This report fulfils this second function.
- 1.3 Details of the background leading up to the creation of Invoice Number 2013724 and the council's subsequent actions to recover this social care related debt are contained in the appendix. The appendix is exempt from publication by virtue of s12A of the Local Government Act 1972, as it contains:
 - Information relating to an individual, (Part 1.1)
 - Information subject to legal professional privilege, (Part 1.5)

2. Recommendation:

Governance & Audit Committee is asked to:

- i) NOTE the contents of the report and the exempt appendix
- ii) AGREE that a write off amounting to £28,332.37 was the most economical way forward

Background documents:

Exempt Appendix – Invoice number 2013724 – Debt Write Off Report

Lead Officer Contact details:

Report Authors:

Phillip Segurola
Interim Director for Specialist Children's Services
03000 413120
philip.segurola@kent.gov.uk

Michelle Goldsmith
Finance Manager
03000 416159
michelle.goldsmith@kent.gov.uk